



DUFFERIN COMMUNITY FOUNDATION

2021 Booster Grant Guidelines for Applicants

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<i>What if we could count on another \$1500 in our project/program budget for next year?</i>	
<p>Who is eligible to participate?</p>	<p>All of the following criteria apply:</p> <ul style="list-style-type: none"> • You provide programs and services to Dufferin County residents • You are a Registered Charity or an established partner of a ‘qualified donee’ <ul style="list-style-type: none"> ○ A registered charity meets stringent CRA requirements and provides an official registration number. (For example, the Dufferin Community Foundation registration number is #78021 9911 RR0001). ○ As defined by CRA, a <i>qualified donee</i> is an organization that can issue official donation receipts for gifts it receives from individuals and corporations. (e.g., school boards, municipalities, registered charities. Your partnership with a qualified donee must be documented in order to meet this requirement. • You can demonstrate that you have existing programs or projects (i.e., champions, plans and budgets already established) <p>By meeting these criteria, your eligibility for these grants is consistent with CRA requirements and the current Dufferin Community Foundation funding approach.</p>

<p>How well does the major focus of your organization align with the DCF mandate?</p>	<p>The DCF looks to community needs as its guide. Based on local research, such as the <i>2016 Community Well-being Report</i>, these needs fall into the following broad categories:</p> <ul style="list-style-type: none"> • Arts & Culture • Youth (education, training, mentorship, transportation) • Seniors (in-home services, transportation) • Economic Development (job skills, innovation, research) • Healthy Living (trails, sports, life skills) • Human Services (housing, family support, counselling) <p>Your focus may very well incorporate more than one category. Please choose the one that is most reflective of your mandate.</p>
<p>What are the preferred DCF funding areas?</p>	<p>The DCF encourages donors and sponsors to support the following funds:</p> <ul style="list-style-type: none"> • <u>The Dufferin Vision Fund</u> – A general fund from which earnings are used to address the areas of greatest need in Dufferin in any given time period. Using research tools such as the Vital Signs survey, the Board will allocate funds to eligible charitable organizations across the broad categories of <ul style="list-style-type: none"> ○ <i>Stepping Stones – addressing basic needs – helping individuals and families to embrace and participate in today’s Dufferin community</i> ○ <i>Thriving Community – encouraging participation of all residents in expanded experiences to nurture Dufferin’s legacy</i> ○ <i>New Horizons – creating an incubation culture to position Dufferin as a leader and a place to shape the future.</i> • <u>Fields of interest funds</u> – These are designated funds whose earnings provide on-going support for programs and projects within a particular field of interest, such as <ul style="list-style-type: none"> ○ <i>Arts and culture</i> ○ <i>Heritage</i> ○ <i>Post-secondary education support</i> ○ <i>Social and health programs</i> ○ <i>Fostering community participation, including volunteerism and leadership</i> ○ <i>Supporting innovative approaches to community management of land, environment, and natural resources</i> <p>As you can see, the DCF funding preferences overlap the community needs identified for Dufferin.</p>

<p>What is included in a complete application?</p>	<p>Here are the essentials:</p> <ul style="list-style-type: none"> • Proof of eligibility – your charitable number OR a signed partnership agreement with a <i>qualified donee</i> • Your completed and signed application form [Check to be sure each question is answered completely] • Fact-based answers – our reviewers are looking for specifics to ensure that all applications are treated fairly • Financial documentation for your organization and your proposed project or program <p>THAT’S IT! Please do a great job of describing your project/program and its impact, without attaching collateral material.</p>	
<p>What are the criteria for project/program selection?</p>	<ul style="list-style-type: none"> • Best project/program submissions that address our preferred funding areas • Broad geographic representation <u>within</u> Dufferin • Best practices in the use of funds: <ul style="list-style-type: none"> ○ SMART standard – specific, measurable, achievable, realistic, and time-bound objectives and planning ○ Designated champion ○ Success/progress metrics that address activity, output and 5-year anticipated outcomes • The power of many: <ul style="list-style-type: none"> ○ Volunteers – trained and active ○ Collaboration – with other charities or non-profits • Legacy and Leverage: <ul style="list-style-type: none"> ○ Longer term benefit to the user group (e.g., training, philanthropic habits) ○ Outreach beyond the immediate user group (to other locations, to their families, to the community) 	
<p>Will there be an opportunity to discuss the application?</p>	<p>There are two opportunities to discuss your application: Before you submit your application, you may submit questions by email to info@dufferincommunityfoundation.ca After the grant review, you will be able to book time with the Grant Review Team leader for feedback.</p>	
<p>What is the process for determining and announcing the successful applicants?</p>	<p>August 15th</p> <p>August 30th</p> <p>September 21 to 30</p>	<p>Applications OPEN</p> <p>Applications CLOSE</p> <p>Notifications,</p>